To submit a complete application, ALL of the documents and signatures below MUST be submitted to 103 East Melnitz Hall by 4:00 PM on Friday of the first week of classes in Spring Quarter ONLY. In Fall and Winter quarters, applications are accepted by petition ONLY with compelling reasons or circumstances for an exception. A petition is not a guarantee of approval of the minor declaration.

To be considered for the THEATER Minor an applicant must submit a complete application. All documents must be submitted in one package.

Steps for successful submission:

1. THEATER Minor Application Checklist.
2. Review and Submit a completed THEATER Minor Course List.
4. A copy of your UCLA Degree Progress/Audit Report. To run and print an audit, log on to MyUCLA (my.ucla.edu), click on the “Academics” link, then follow the Academic Profile links to the Degree Progress/Audit Report.
5. Policies & Procedures sheet signed. Include THIS sheet, signed and dated below.
6. When submitting your application to TFT Student Services, SIGN and DATE the Minor Check-in Sheet.

Please Note: Students should check their “Petitions” on my.ucla.edu during the 6th week to see if they have been admitted to the minor.

I have read and understand the above information. I understand that it is my responsibility to finish all THEATER requirements prior to graduation given the course availability and size of THEATER courses. I am aware that exceptions to the THEATER minor policies will be made only due to extenuating circumstance. Limited availability of courses, limited enrollment, pending graduation or negligence on the student’s part will not be considered extenuating circumstances. I understand that the THEATER department reserves the right to limit the size of the program and I am not guaranteed admittance into the THEATER minor.

_________________________  ____________
Student Signature            Date

Revised 2/27/17