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## **CHANGE OF MAJOR ADMISSIONS**

### Theater BA Program

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#### **About the Program**

For current UCLA students, the Bachelor of Arts in Theater is a two year, upper division program for those who have completed two years of general college studies. The Department of Theater admits new students only once each year for the Fall Quarter.

#### **About Applications**

Together, all of the application materials will provide the admissions committee a clear and compelling picture of who you are. The application materials should include your significant life experiences, your most important personal traits and greatest strengths, your special creative talents, your values and goals in life, and your vision for the kind of work you hope to pursue.

An applicant should demonstrate commitment to a strong liberal arts and humanistic education, exceptional literacy, outstanding communication skills, and unique creative ability. Prior experience in theater is not required.

Applicants must submit all required application materials to be considered for admission.

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## **CHANGE OF MAJOR SUBMISSIONS: DECEMBER 9, 2024 - JANUARY 13, 2025**

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#### **Important Information**

The information and supplemental materials must be uploaded to the TFT Undergraduate Supplemental Application website using your UC Application ID# by **Monday, January 13, 2025 (11:59pm PST)**. **This is a strict deadline, please plan ahead to avoid any unexpected, last minute delays.**

The application must be fully completed and uploaded online before your application/petition to the UCLA Department of Theater will be reviewed. Late, incomplete, or hard-copy applications will not be considered.

Review all categories before submitting your supplemental application. Applicants may log in/log out of the system as many times as needed during the filing period, but once submitted, no corrections or additions can be made to the application.

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#### **Change of Major Applicants**

By the time of entrance, **MUST:**

- Have at least a 3.2 GPA.
  - Enroll at UCLA in Winter and Spring Quarters of the current academic year.
  - Complete a minimum of 90 and not exceed a maximum of 135 quarter units of coursework.
  - Complete, or have in progress, at least ONE UCLA Theater Course.
  - Complete ONE of the following General Education Plans:
    - [UCLA School of Theater, Film and Television GE Requirements](#).
    - Another UCLA Major GE Requirements.
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\*\*Please do not contact the department to check on your application, as we cannot update you on its status or materials.

## **CHANGE OF MAJOR APPLICATION WORKSHEET**

Theater BA Program

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### **APPLICATION REQUIREMENTS GUIDELINES**

#### **Step 1: Online Application**

- Complete the [UNDERGRADUATE PROGRAM CHANGE PETITION](#).
- Complete the [UNDERGRADUATE THEATER SUPPLEMENTAL APPLICATION](#).
  - MUST be completed ONLINE by **JANUARY 13, 2025**.
    - Email [theaterundergrad@tft.ucla.edu](mailto:theaterundergrad@tft.ucla.edu) with your Name and UID to receive a Fee Waiver Code before submitting the application.
  - Complete Contact Information
  - Create an account with Acceptd.
  - Select the Area of Interest within Theater.
  - Select the GE Plan completed. For information on the TFT General Education Requirements, visit <http://www.tft.ucla.edu/ge>.
  - Academic History:
    - Courses planned for spring and/or summer
- Supplemental Materials.

***All Supplemental Materials must be uploaded in PDF Format (10MB max), double-spaced, 12-point font, use 8 ½ by 11 page size, and not exceed the indicated page maximum. If you do not follow these guidelines, your application will not be considered.***

- Personal Essay (2 page max).
  - A personal essay that describes your reasons for wanting to enter the Theater major.
- Resume(s).

Please submit at least one of the following resumes:

  - Theater Experience (2 page max).
    - A listing of any courses, workshops, and practical experience in theater, film or television. Include a title and description of these activities, the name of the school or theater, and the appropriate dates.
  - Other Arts Experience (2 page max).
    - A listing of any relevant courses, workshops, awards, internships, and practical experience you have had in other fine arts such as dance, music, and art. Include a title and description of these activities, the name of the venue and the appropriate dates.
- Photo (1 page max).
  - Recent, clear, and close up photo of yourself (Head and shoulders; no full body photos please).
  - Professional headshots NOT required. School photos or snapshots are acceptable.

## CHANGE OF MAJOR APPLICATION WORKSHEET

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- Area of Interest Materials:

Required Materials differ based on the area selected on the UC Application. Submit materials for only ONE of areas below.

- Acting

- Acting Essay (300 word max).

- An Essay on the following: *Theater is an art form that reflects on the world around it. How do current events and social movements inform your ideas about acting and your work as an actor? Please include specific and personal examples in your short essay.*

- Monologue Audition.

- A video submission of TWO monologues.

- For more details and guidelines for all Audition Video Submissions, [click here](#).

- Design/Production

- Design Approach (6 page max).

- An Essay (2 page max) of your ORIGINAL design or stage managing approach to any specific Early Modern production (i.e. Shakespeare, Spanish Golden Age, Ming or Qing Dynasties, etc.)

- Supporting Images (2-4 page max) of your interpretation of your potential approach.

- Portfolio (12 page max).

- An organized, visual representation of your technical skills, artistic abilities, experience, strengths and potential in the area of Design/Production.

- For more details on the Design/Production Portfolio Requirements, [click here](#).

- Integrated Studies

- Portfolio of Creative and/or Scholarly Work (5-15 page max).

- Include an additional COVER PAGE with a list of contents.

- A portfolio including AT LEAST TWO of the following areas:

- Original scholarly or analytic writing.

- Original creative writing (if using an excerpt of a larger piece, include a short synopsis/context for the complete work).

- Sample(s) of original visual work, design, drawing, photography, directed work, etc.

- The total of all submitted portfolio work combined cannot exceed the 15 page maximum. No preference is given to one type of portfolio work over another.

- Musical Theater

- Acting Essay (300 word max).

- An Essay on the following: *Theater is an art form that reflects on the world around it. How do current events and social movements inform your ideas about acting and your work as an actor? Please include specific and personal examples in your short essay.*

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- Monologue Audition
    - A video submission of TWO monologues.
  - Singing Audition
    - A video submission of TWO contrasting songs.
  - Movement Audition
    - A video submission of ONE movement piece.
  - For more details and guidelines for all Audition Video Submissions, [click here](#).
- Submit Letter(s) of Recommendation. (OPTIONAL)
    - From faculty members, TAs, or staff members that you've worked with from the UCLA Department of Theater.
    - If you have not worked with UCLA Theater faculty, TAs, or staff - you do not need to submit letters of recommendation.
  - Academic Information.
    - Upload UNOFFICIAL copies of UCLA TRANSCRIPTS.
    - Submit current CUMULATIVE GPA.

### Live Online Interview

- Schedule a **Live Online Interview**, if required.
  - Applicants who are REQUIRED to attend a **Live Online Interview** will be contacted directly.
    - Those contacted will receive instructions needed to access the Live Online Interview Signup.
  - (A Live Online Interview is not always required for admittance. Therefore, not all Applicants will be contacted.)
  - For interview questions, contact [audition@tft.ucla.edu](mailto:audition@tft.ucla.edu) or (310) 206-4418.

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### CHANGE OF MAJOR SUBMISSIONS: DECEMBER 9, 2024 - JANUARY 13, 2025

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### FAFSA

For U.S. Citizens and Permanent Residents interested in receiving financial aid in the 2025-2026 year, note that the [Free Application for Federal Student Aid \(FAFSA\)](#) deadline for UCLA is March 2, 2025. Applicants must complete the FAFSA by this date if they want to be eligible for all awards, work-study, and scholarships that UCLA offers. If applying after March 2, please check with the Financial Aid Office for available funding opportunities. [www.financialaid.ucla.edu](http://www.financialaid.ucla.edu)

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## CHANGE OF MAJOR APPLICATION WORKSHEET

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### **DREAM Act**

For non-US Citizens or non-Permanent Residents who are approved to pay in-state tuition because they graduated from a high school in California; they will need to complete the California DREAM application by the March 2, 2025 deadline. The DREAM application can be accessed at <https://dream.csac.ca.gov>. If applying after March 2, please check with the Financial Aid Office for available funding opportunities. [www.financialaid.ucla.edu](http://www.financialaid.ucla.edu)

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If you have any additional questions, call 310-206-8441 or email [theaterundergrad@tft.ucla.edu](mailto:theaterundergrad@tft.ucla.edu).

#### **Privacy Notice:**

1. The principal purpose of requesting the enclosed information is to consider your application for admission to the UCLA Department of Theater.
2. This information is solicited in accordance with University policy, adopted pursuant to Article IX, Section 9 of the California Constitution.
3. Failure to furnish each item of information will delay or may prevent completion of the purpose for which this questionnaire is intended.
4. Information furnished in this questionnaire may be used by various University departments and may be transmitted to State and Federal government agencies if required by law.
5. This questionnaire is maintained by the Student Services Office for the UCLA School of Theater, Film and Television.

**CHANGE OF MAJOR APPLICATION WORKSHEET**  
Theater BA Program

Use this worksheet to help prepare your supplemental application materials. This information **MUST** be electronically submitted via the [UNDERGRADUATE THEATER SUPPLEMENTAL APPLICATION](#) website. **Hard copy materials will not be accepted or reviewed.**

**CONTACT INFORMATION**

Please input all contact information.

**NAME** \_\_\_\_\_  
*Last (Family)*
*First (Given)*
*M.I.*

**ADDRESS** \_\_\_\_\_  
*Street Address*

\_\_\_\_\_

*City*
*State*
*Zip/Postal Code*
*Country*

**EMAIL** \_\_\_\_\_ **PHONE** \_\_\_\_\_

**AREAS OF INTEREST WITHIN THEATER**

Please indicate your area of interest. Be aware, this choice will affect required materials and interview dates. (*\*Applicants interested in Directing or Playwriting should select Integrated Studies. Those interested in Stage Management select Design/Production.*)

Check all that apply:

- |   |  |
|---|--|
| <input type="checkbox"/> Acting             | <input type="checkbox"/> Integrated Studies* |
| <input type="checkbox"/> Design/Production* | <input type="checkbox"/> Musical Theater     |

**SUPPLEMENTAL MATERIALS**

Upload the following documents in PDF format.

- |   |   |
|---|---|
| <input type="checkbox"/> Personal Insight Questions | <input type="checkbox"/> Photo (.jpg or .gif also acceptable)   |
| <input type="checkbox"/> Resume 1                   | <input type="checkbox"/> Area of Interest Materials             |
| <input type="checkbox"/> Resume 2 (Optional)        | <input type="checkbox"/> Letter(s) of Recommendation (Optional) |

**TRANSCRIPTS**

Upload the following documents in PDF format.

- UCLA Unofficial Transcripts

**CUMULATIVE  
GPA**

**GENERAL EDUCATION PLAN**

Change of Major Applicants must achieve junior standing and complete their General Education (GE) requirements *prior to entry*. (*NOTE: Only the GE plans listed below will be accepted.*)

Indicate your General Education Plan:

- [UCLA School of Theater, Film, and Television GE Plan](#)
- UCLA GE Plan for your Current Major

## CHANGE OF MAJOR APPLICATION WORKSHEET

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### ACADEMIC HISTORY

#### Future Coursework

List all courses planned for spring and summer of 2025:  
(Only include Units when applicable)

**School Name** **Subject and/or Course Title** **Units**

<i>Example: Westwood Bruin High College</i>	<i>Writing 2</i>	<i>4.0</i>

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