ANIMATION ADMISSIONS
Film and Television MFA Program

About the Program

The Film and Television MFA in Animation is a three year program that has been turning out innovative and accomplished artists for over 75 years, never more so than in the past decade. Popularly known as the UCLA Animation Workshop, the Animation Program's central emphasis has always been originality. One philosophy has guided the program since it was founded in 1948: "one person, one film." One individual does an entire film. This philosophy allows each filmmaker complete control over his or her film: its concept, purpose, content, viewpoint, art, form, audience, and value. They become masters of a demanding craft, while also developing into master storytellers.

All MFA programs in Film, Television, & Digital Media are FULL-TIME programs. The Department admits new students only once each year for the Fall Quarter.

Applicants must submit all required application materials to be considered for admission.

ONLINE AND MAILED APPLICATION DEADLINE: FEBRUARY 1, 2025

Important Information

The information and supplemental materials must be uploaded and mailed by **Saturday, February 1, 2025 (11:59pm PST).**

Make sure you review all categories before you submit your UCLA Application for Graduate Admission. You may log in/log out of the system as many times as needed during the filing period, but once the application is submitted, you will not be able to make **ANY** corrections or additions.

Payment and final submission of the online application are required for a COMPLETE application.

MFA Applicants

By the time of entrance, MUST:
- Have at least a 3.0 GPA.
- Satisfy the University of California's [Graduate Admission Requirements](#).
- Complete equivalent to a 4 year US Bachelor's Degree.

**Please do not contact the department to check on your application, as we cannot update you on its status or materials.

ANIMATION APPLICATION WORKSHEET
Film and Television MFA Program

APPLICATION CHECKLIST

Use this checklist to help prepare your materials. This information <u>MUST</u> be electronically submitted online AND sent by mail as indicated. More detailed information on these materials will be included in the following pages of this document. **This is NOT an application, it is only to be used as a checklist.**

ONLINE
The following materials must be completed online.

<u>Check Once Completed</u>:

☐ Complete the [UCLA Application for Graduate Admission](#).
    ☐ Complete all required information.
    ☐ Indicate MFA, FILM AND TEVEVISION, and ANIMATION as your program.
    ☐ Upload UNOFFICAL Transcripts.
    ☐ Submit <u>Three</u> LETTERS OF RECOMMENDATION.
        ☐ Enter the Names and Emails of all recommenders.
    ☐ Upload a STATEMENT OF PURPOSE.
    ☐ Upload a PERSONAL STATEMENT.
    ☐ Upload a PORTFOLIO BREAKDOWN.
    ☐ Upload a PORTFOLIO SUBMISSION.
        ☐ Upload an ORIGINAL STORYBOARD.
        ☐ Upload OTHER CREATIVE WORK.
    ☐ Pay the APPLICATION FEE and then complete the FINAL SUBMISSION on the application.

MAIL
The following hard-copy materials **MUST** be sent by mail. This is in addition to the online materials. (Transcripts and Test Scores can arrive separately if needed.)

<u>Check Once Completed</u>:

☐ Mail OFFICIAL copies of TRANSCRIPTS.
☐ Mail OFFICIAL TEST SCORES. *(Not required for all applicants)*

ONLINE AND MAILED APPLICATION DEADLINE: FEBRUARY 1, 2025

<u>Applicants MUST complete BOTH the Online and Mail portions of the application to be considered.</u>

If you have any additional information, call 310-206-8441, or email filmgrad@tft.ucla.edu.

<u>**Please do not contact the department to check on your application, as we cannot update you on its status or materials.</u>

ANIMATION APPLICATION WORKSHEET
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APPLICATION REQUIREMENTS GUIDELINES

Step 1: Online

- Complete the [UCLA Application for Graduate Admission](#).
  - MUST be paid and completed ONLINE BY **FEBRUARY 1, 2025.**
  - Indicate MFA as the Degree,
  - FILM AND TELEVISION as the Major,
  - ANIMATION as the Area.
    - AREA selection will be on the FILM & TELEVISION page of the [UCLA Application for Graduate Admission](#).
  - Upload a STATEMENT OF PURPOSE.
    - Give the faculty a sense of who you are. What do you hope to achieve by participating in the program? What are your professional goals? How do you plan to achieve them?
    - Find more information on this requirement within the online application, and by going to: [UCLA Graduate Admissions Requirements](#)
  - Upload a PERSONAL STATEMENT.
    - Find more information on this requirement within the online application, and by going to: [UCLA Graduate Admissions Requirements](#)

- SUPPLEMENTAL MATERIALS.

  When applicable, materials should be uploaded in PDF Format, 12 point font, use 8 ½ by 11 page size, and not exceed the indicated page maximum. **If possible, also include your name, title of the piece, and page number on each page.**

  - Upload a PORTFOLIO BREAKDOWN.
    - Submit a full list of the creative work, films, animations, etc. that will be included in the PORTFOLIO SUBMISSION.

  - Upload a PORFOLIO Submission.
    - Submit an ORIGINAL STORYBOARD.
      - A description of a short animated project, in STORYBOARD form, that might be undertaken during graduate residence at UCLA.
      - For guidelines on STORYBOARD submissions, **Click Here**.
      - DO NOT submit links. Links will NOT be reviewed.

    - Submit OTHER CREATIVE WORK.
      - Consisting of any of the following:
      - Films, Animation, Storyboards, Portfolio Pieces, etc.
      - For guidelines on PORTFOLIO submissions, **Click Here**.
    - **DO NOT submit links to online portfolios, these will NOT be reviewed.**

  - Upload UNOFFICIAL copies of all TRANSCRIPTS.
    - Upload PDF copies of all Undergraduate and Graduate institutions attended.
    - Many institutions allow access to records online, where students can print or save unofficial copies.
    - If you have hard copies of transcripts, you can scan and save the documents as PDF files.
    - NOTE: Community College transcripts are not necessary, as the coursework will be reflected on the undergraduate transcript.

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- o Submit <u>Three</u> LETTERS OF RECOMMENDATION.
  - ▪ Enter the Names and Emails of all recommenders.
  - ▪ Recommenders will be sent an automated email with instructions on submitting letters once submitted.
  - ▪ *Letters should be from individuals who know you well: a teacher, an employer, or someone in a position of leadership or responsibility with substantial knowledge of your personal qualities and capabilities. Avoid asking family friends and/or prominent public figures who may not know you as well as a teacher or employer. You want to find those who can honestly tell us what is unique, remarkable, and admirable about you and your abilities, based upon their personal experience.* ***Do not submit more than three letters of recommendation.***

<u>Step 2: Mail</u>

- Mail an OFFICIAL <u>PAPER</u> copy of all TRANSCRIPTS from each Undergraduate and Graduate institutions attended.
  - o NOTE: Community College transcripts are not necessary, as the coursework will be reflected on the undergraduate transcript.
  - o Please have transcripts sent to the address below or include them in sealed envelopes with the supplemental application packet.
- Request that all TEST SCORES be sent directly to UCLA.
  - o Only test scores taken by **<u>February 1, 2025</u>** will be accepted.
  - o The GRE UCLA Code is 4837 and the Department Code is 2409.
  - o **NOTE: THE GRE IS NOT REQUIRED FOR MFA APPLICANTS.**

<u>MAILING ADDRESS:</u>
Please SEND all applicable materials to:

Graduate Film Admissions: Animation
UCLA Department of Film, Television, and Digital Media
103 East Melnitz Hall, Box 951622
Los Angeles, CA 90095-1622

ONLINE AND MAILED APPLICATION DEADLINE: FEBRUARY 1, 2025

If you have any additional questions, call 310-206-8441, or email filmgrad@tft.ucla.edu. **

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Additional Information & Resources

International Students

For more information on requirements and applying to UCLA as an International Student, visit http://grad.ucla.edu/gasaa/admissions/INTLREQT.HTM .

English Proficiency: Any international applicant whose first language is not English must certify proficiency in English when applying to UCLA, and, if admitted, upon arrival. Such applicants must submit scores received on the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS) as part of their application. The UCLA Code is 4837 and the Department Code is 2409. Only test scores taken by **February 1, 2025** will be accepted. For more information, visit https://grad.ucla.edu/admissions/english-requirements/. International applicants who have received a Bachelor's degree from an American institution are not required to take the TOEFL.

Academic Records: Although the UCLA Graduate Division Application enables applicants to upload an unofficial copy of their academic records, all applicants are required to submit official records from each academic institution attended. For more information, visit: https://grad.ucla.edu/admissions/required-academic-records/.

Undergraduate Degree Requirement: Applicants must complete equivalent to a 4 year US Bachelor's Degree. International students who hold three-year ordinary pass degrees, or who hold professional diplomas in accounting, business, librarianship, social work, physical education, health education and so on, or four-year degrees, diplomas or higher certificates from technical, vocational or post-secondary specialized schools are **NOT** eligible for graduate admission. For Academic Requirements by Country or Educational System, visit: https://grad.ucla.edu/admissions/required-academic-records/.

Proof of Funding for Visa: U.S. immigration law requires that international applicants, if admitted, show documented evidence that sufficient funds to cover all tuition, fees, transportation, and living expenses are available for the first year of their studies at UCLA. This must be proven before a Certificate of Eligibility (I-20 or DS2019) for a visa can be issued. For more information about this requirement, visit https://grad.ucla.edu/admissions/visa-procedures/.

FAFSA

For U.S. Citizens and Permanent Residents interested in receiving financial aid in the 2025-2026 year, note that the Free Application for Federal Student Aid (FAFSA) deadline for UCLA is March 2, 2025. Applicants must complete the FAFSA by this date if they want to be eligible for all awards, work-study, and scholarships that UCLA offers. If applying after March 2, please check with the Financial Aid Office for available funding opportunities. www.financialaid.ucla.edu

DREAM Act

For non-US Citizens or non-Permanent Residents who are approved to pay in-state tuition because they graduated from a high school in California; they will need to complete the California DREAM application by the March 2, 2025 deadline. The DREAM application can be accessed at https://dream.csac.ca.gov. If applying after March 2, please check with the Financial Aid Office for available funding opportunities. www.financialaid.ucla.edu