

**UCLA Film and Television Summer Institute
Film Production Session A 2024**

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
Week 1	25-Jun	26-Jun	27-Jun	28-Jun	29-Jun	30-Jun	1-Jul	
	9AM-12PM FTV 122D Editing Melnitz 2534 Design Room	9AM-11AM Screening Melnitz 1422 Darren Star Theater <i>The Graduate</i>	9AM-12PM FTV 122D Editing Melnitz 2534 Design Room	9AM-12PM FTV 122D Editing Design Room	9AM-12PM FTV 122D Editing Design Room	9AM-12PM FTV 122D Editing Design Room	9AM-12PM FTV 122D Editing Design Room	9AM-12PM FTV 122E Digital Cinematography Workshop Section 1: SS3 & TV1
	12PM-1PM WELCOME LUNCH	12PM-4PM FTV 178 Production Lab Section 1: Writer Pitches Melnitz 2568	12PM-4PM FTV 178 Production Lab Section 1: Writer Pitches Melnitz 2568	1-6PM FTV 178 Production Lab Location Exercises Section 2: Sound Stage 3	1-6PM FTV 178 Production Lab Location Exercises Section 2: Sound Stage 3	1-6PM FTV 178 Production Lab Location Exercises Section 2: Sound Stage 3	1-6PM FTV 178 Production Lab Location Exercises Section 2: Sound Stage 3	1-4PM FTV 122E Digital Cinematography Workshop Section 2: SS3 & TV1
	1:30PM-1:30PM Program Orientation Sound Stage 1	2:30-4:20PM FTV 122D Film Editing Lab Section 1: Lab for New Media Melnitz 2536	2:30-4:20PM FTV 122D Film Editing Lab Section 1: Lab for New Media Melnitz 2536	2:50-5:00PM FTV 178 Production Lab Section 1: Viewing 1 Melnitz 2568 Director Pitches (Stagger) Crew Positions / Casting	2:50-5:00PM FTV 178 Production Lab Section 1: Viewing 1 Melnitz 2568 Director Pitches (Stagger) Crew Positions / Casting	2:50-5:00PM FTV 178 Production Lab Section 2: Melnitz 2586 Screening Practice Shoot	2:50-5:00PM FTV 178 Production Lab Section 2: Melnitz 2586 Screening Practice Shoot	3PM-5PM Writer Workshop Melnitz 1441
1:30PM-5:30PM FTV 178 Production Lab Section 1: Melnitz 2568 Section 2: Melnitz 2686	3:45PM - 5:30PM Writer Workshop Office Hours Melnitz 1441	3:45PM - 5:30PM Writer Workshop Office Hours Melnitz 1441	3PM-6PM FTV 178 Production Lab Sec 2: Writer Pitches Melnitz 2586	3PM-6PM FTV 178 Production Lab Sec 2: Writer Pitches Melnitz 2586	3PM-6PM FTV 178 Production Lab Sec 2: Writer Pitches Melnitz 2586	3PM-6PM FTV 178 Production Lab Sec 2: Writer Pitches Melnitz 2586	3PM-5PM Writer Workshop Melnitz 1441	
4:30-6:20PM FTV 122D Film Editing Lab Section 2: Lab for New Media (L4NM) Melnitz 2536	4:30-6:20PM FTV 122D Film Editing Lab Section 2: Lab for New Media (L4NM) Melnitz 2536	4:30-6:20PM FTV 122D Film Editing Lab Section 2: Lab for New Media (L4NM) Melnitz 2536	4-6PM FTV 122D Transcending Lab Section 1 Lab for New Media	4-6PM FTV 122D Transcending Lab Section 1 Lab for New Media	4-6PM FTV 122D Transcending Lab Section 1 Lab for New Media	4-6PM FTV 122D Transcending Lab Section 1 Lab for New Media	6PM - 9PM Screening Design Room Melnitz 2534 Parasite	
7PM-10PM FTV 122E Digital Cinematography Melnitz 1439 Sound Stage 3	6:45-7:45PM Summer Institute Mixer James Bridges Theater Lobby	6:45-7:45PM Summer Institute Mixer James Bridges Theater Lobby	7PM-10PM FTV 122E Digital Cinematography Melnitz 1439 Sound Stage 3	7PM-10PM FTV 122E Digital Cinematography Melnitz 1439 Sound Stage 3	7PM-10PM FTV 122E Digital Cinematography Melnitz 1439 Sound Stage 3	7PM-10PM FTV 122E Digital Cinematography Melnitz 1439 Sound Stage 3	7PM-10PM FTV 122E Digital Cinematography Melnitz 1439 Sound Stage 3	
	7:30PM - 9:20PM FTV 104 Film Production Symposium	7:30PM - 9:20PM FTV 104 Film Production Symposium	7PM-10PM FTV 122E Digital Cinematography Melnitz 1439 Sound Stage 3	7PM-10PM FTV 122E Digital Cinematography Melnitz 1439 Sound Stage 3	7PM-10PM FTV 122E Digital Cinematography Melnitz 1439 Sound Stage 3	7PM-10PM FTV 122E Digital Cinematography Melnitz 1439 Sound Stage 3	7PM-10PM FTV 122E Digital Cinematography Melnitz 1439 Sound Stage 3	
30-Jun	1-Jul	2-Jul	3-Jul	4-Jul	5-Jul	6-Jul	7-Jul	
9AM-3PM Studio Tour	9AM - 2PM ZOOM Meetings with ALL TAs: Review Shotlists	11AM-4PM FTV 178 Production Lab Location Exercises Section 1: Sound Stage 3	9AM-12PM FTV 122D Editing Design Room	July 4th Holiday	9AM-12PM FTV 122D Editing Design Room	9AM-12PM FTV 122D Editing Design Room	9AM-12PM FTV 122E Digital Cinematography Workshop Section 1: SS3 & TV1 & SS2	
	2:30PM-6:30PM Writer Workshop Melnitz 1441	4-6PM FTV 122D Transcending Lab Section 1 Lab for New Media	1-6PM FTV 178 Production Lab Location Exercises Section 2: Sound Stage 3	July 4th Holiday	1:30PM-4:30PM Writer Workshop Melnitz 1441	1:30PM-4:30PM Writer Workshop Melnitz 1441	1-4PM FTV 122E Digital Cinematography Workshop Section 2: SS3 & TV1 & SS2	
	7PM-10PM FTV 122E Digital Cinematography Melnitz 1439 Sound Stage 3	7:30PM - 9:20PM FTV 104 Film Production Symposium	6-8PM FTV 122D Transcending Lab Section 2 Lab for New Media	6-8PM FTV 122D Transcending Lab Section 2 Lab for New Media	6PM - 9PM Screening Design Room Melnitz 2534 Parasite	6PM - 9PM Screening Design Room Melnitz 2534 Parasite		
7-Jul	8-Jul	9-Jul	10-Jul	11-Jul	12-Jul	13-Jul	14-Jul	
	9AM-10:50AM FTV 122D Film Editing Lab Section 1: Lab for New Media Melnitz 2536	9AM-12PM FTV 122D Editing Melnitz 2534	9AM-12PM FTV 122E Digital Cinematography Melnitz 1439 Sound Stage 3	9AM-12PM FTV 122D Editing Melnitz 2534			9AM-12PM FTV 122E Digital Cinematography Practice Shoots Sound Stage 3 and TV1	
	12PM-1:50PM FTV 122D Film Editing Lab Section 2: Lab for New Media Melnitz 2536		2-5:50PM FTV 178 Production Lab Section 1: Viewing 1 Melnitz 2568 Director Pitches (Stagger) Crew Positions / Casting	2-5:50PM FTV 178 Production Lab Section 1: Viewing 1 Melnitz 2568 Director Pitches (Stagger) Crew Positions / Casting	12:30PM-1:30PM Producer/2nd AD/UPM/TA Meeting *Mandatory Melnitz 1441	12:30PM-1:30PM Producer/2nd AD/UPM/TA Meeting *Mandatory Melnitz 1441		
	2:30PM-5PM FTV 178 Production Lab Section 1: Design Room Table Reads		2-5:50PM FTV 178 Production Lab Section 2: Melnitz 2586 Screening 2 Director Pitches (Stagger) Crew Positions / Casting	2-5:50PM FTV 178 Production Lab Section 2: Melnitz 2586 Screening 2 Director Pitches (Stagger) Crew Positions / Casting	1:30PM-3:30PM FTV 178 Production Lab Melnitz 2534 Design Room Joint Table Readings Crew Positions	1:30PM-3:30PM FTV 178 Production Lab Melnitz 2534 Design Room Joint Table Readings Crew Positions		
	5:30PM-8PM FTV 178 Production Lab Section 2: Design Room Table Reads		7PM - 8:30PM Faculty and TA Meeting VIA ZOOM	7PM - 8:30PM Faculty and TA Meeting VIA ZOOM	5PM-9PM FTV 178 Production Lab SECTION 2 / TV Studio 1 SECTION 1 / Sound Stage 3 Set Protocol Directing the Actor	5PM-9PM FTV 178 Production Lab SECTION 2 / TV Studio 1 SECTION 1 / Sound Stage 3 Set Protocol Directing the Actor	6:30PM-8:30PM Writer Workshop Melnitz 1441	
	2:30PM-5PM FTV 178 Production Lab Section 2: Darren Star Theater Screen Location Shoots	4:30PM-6PM Writer Workshop Melnitz 1441						
	5:30pm-8PM FTV 178 Production Lab Section 1: Darren Star Theater Screen Location Shoots	7:30PM - 9:20PM FTV 104 Film Production Symposium						
14-Jul	15-Jul	16-Jul	17-Jul	18-Jul	19-Jul	20-Jul	21-Jul	
	9-10:30PM Sound & DIT Protocol Section 1: Sound Stage 3 *Mandatory	9AM-12PM FTV 122D Editing Melnitz 2534					9AM-12PM FTV 122E Digital Cinematography Workshop Section 1: SS3 & TV1 & SS2	
	10:30PM-12PM Sound & DIT Protocol Section 2: Sound Stage 3 *Mandatory	1:30PM - 3:20PM Editing Lab: Section 1 Melnitz 2536 L4NM	Submit Hand Props List by 2pm	2PM - 3PM Hand Props Pickup Hand Prop Storage in TV1 Camera Room				
	2PM-7PM FTV 178 Production Lab Practice Shoots Section 1: SS3 Section 2: TV1	3:30PM-5:20PM Editing Lab: Section 2 Melnitz 2536 Lab for New Media	2-5:50PM FTV 178 Production Lab Section 1: Melnitz 2568 Screening Practice Shoot	2-5:50PM FTV 178 Production Lab Section 2: Melnitz 2586 Screening Practice Shoot	12-4PM Casting (Optional) Section 1: Melnitz 1441, 2410 Section 2: 2471, 2474	12-4PM Casting (Optional) Section 1: Melnitz 1441, 2410 Section 2: 2471, 2474	11:30AM-1:30PM Open Editing Lab Melnitz 2536	
	7-8PM FTV 122D Offload Lab Lab for New Media	7:30PM - 9:20PM FTV 104 Film Production Symposium	7PM-9PM Writer/Director Workshop Melnitz 1441	7PM-10PM FTV 122E Digital Cinematography Melnitz 1439 Sound Stage 3			1-4PM FTV 122E Digital Cinematography Workshop Section 2: SS3 & TV1 & SS2	
21-Jul	22-Jul	23-Jul	24-Jul	25-Jul	26-Jul	27-Jul	28-Jul	
	9AM-12PM FTV 122D Editing Melnitz 2534	11AM Costume Pick-Up Store in SS2 Camera Room						
	1PM-4PM Section 1	1-2:30PM Props Pick-Up Appointment All Hands On Deck						
12-4PM Casting (Optional) Section 1: Melnitz 1441, 2410 Section 2: 2471, 2474	FTV 178 Production Lab Production Meetings via ZOOM	Props Storage: TV3	FINAL SHOOTS	FINAL SHOOTS	FINAL SHOOTS	FINAL SHOOTS	FINAL SHOOTS	
	4PM - 7PM Section 2	7:30PM - 9:20PM FTV 104 Film Production Symposium						
	FTV 178 Production Lab Production Meetings via ZOOM							
28-Jul	29-Jul	30-Jul	31-Jul	1-Aug	2-Aug	3-Aug	4-Aug	
10AM-1PM Editor and Director Lab Melnitz 2536	1-3PM Props Return All Hands On Deck	9AM-12PM FTV 122D Editing Melnitz 2534	10AM-12PM Screening Design Room Melnitz 2534 Never Rarely Sometimes Always	9:30AM-12:00PM FTV 178 Production Lab (Stagger Screenings) Section 1: Melnitz 2568 Section 2: Melnitz 2586	8AM Final Pro Res Files Due Melnitz 2457 Edit Classroom			
		2-6PM FTV 178 Production Lab Joint Assembly Cut Screening 1422 Darren Star Theater	1-4PM Open Edit Lab Melnitz 2536 Editing Class Projects Due	1-4PM Open Edit Lab Melnitz 2536 Editing Class Projects Due				
			3pm Poster Design Deadline Email design to summer2@ftv.ucla.edu	2:30PM-5:20PM FTV 122D Editing Design Room				
	3PM-4:50PM FTV 122D Editing Lab Section 1: Melnitz 2536			Working Dinner				
2:30 - 6:30PM Post Production Teams Lab Melnitz 2536	5-6:50PM FTV 122D Editing Lab Section 2: Melnitz 2536	7:30PM - 9:20PM FTV 104 Film Production Symposium	7PM-9:50PM FTV 122E Digital Cinematography Sound Stage 3	6-9PM Group Project Editors Lab* Mandatory Test Export Melnitz 2536	7-10PM Final Project Screening, Closing Ceremony and Reception James Bridges Theater			

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	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 1	4-Aug	5-Aug	6-Aug	7-Aug	8-Aug	9-Aug	10-Aug
		12:30PM-1:30PM Orientation Melnitz Hall 1425 Sound Stage 1	9:30AM-12:20PM FTV 122D Film Editing Melnitz 2534		9:30-12:20PM FTV 122D Film Editing Melnitz 2534		10AM-1PM FTV 122E Digital Cinematography Workshop SS3 & TV1
		2-6PM FTV 178 Production Lab Design Room	2:30-4:20PM FTV 122D Film Editing Lab Melnitz 2536	2:00PM- 4:00PM FTV 178 Production Lab Screening Design Room Melnitz 2536	2-6PM FTV 178 Production Lab Writer Pitches Melnitz 2536 Design Room	3:30PM - 5:30PM FTV 178 Production Lab Screening Design Room Melnitz 2536	
		7PM-10PM FTV 122E Digital Cinematography Sound Stage 3	4:30-5:30PM Writer Workshop Office Hours Melnitz 1441	7PM-10PM FTV 122E Digital Cinematography Sound Stage 3	8PM-10PM Writing Workshop Melnitz 1441	7PM -10PM FTV 122E Digital Cinematography Workshop SS3 & TV1	3PM - 6PM Writing Workshop Melnitz 1441
		6:45-7:45PM Summer Institute Mixer James Bridges Theater Lobby					
		7:30PM - 9:20PM FTV 104 Film Production Symposium					
Week 2	11-Aug	12-Aug	13-Aug	14-Aug	15-Aug	16-Aug	17-Aug
		9:30-12:20PM FTV 122D Film Editing Melnitz 2534	9AM-1PM FTV 178 Production Lab Melnitz 2534 Design Room	9:30-12:20PM FTV 122D Film Editing Melnitz 2534		10AM-1PM FTV 122E Digital Cinematography Workshop SS3 & TV1	9AM-3:30PM Studio Tour
		2-3:50PM FTV 122D Film Editing Lab Melnitz 2536	3PM-6PM FTV 122E Digital Cinematography Sound Stage 3	2-4PM FTV 178 Production Lab Screening Design Room Melnitz 2536	12-5PM FTV 178 Production Lab LOCATION SHOOTS Holding 551	2-3:30PM Sound & DIT Protocol Workshop Sound Stage 3 *Mandatory	
		4:30PM - 6:30PM Writing Workshop Melnitz 1441	7:30PM - 9:20PM FTV 104 Film Production Symposium	5:30PM - 8:30PM ZOOM Meetings with TAs: Review Shotlists & Floorplans	Working Dinner	4PM-7PM Writing Workshop Melnitz 1441	
				5PM-8PM FTV 122D Film Transcending Lab Melnitz 2536			
Week 3	18-Aug	19-Aug	20-Aug	21-Aug	22-Aug	23-Aug	24-Aug
		9-11:50AM FTV 122D Film Editing Lab Melnitz 2534	9:30am-12:20pm FTV 122E Digital Cinematography Sound Stage 3	9:30-12:20 PM FTV 122D Film Editing Melnitz 2534	9:30am-12:20pm FTV 122E Digital Cinematography Sound Stage 3	9:30-12:20 PM FTV 122D Film Editing Melnitz 2534	
		1-3PM FTV 178 Production Lab Screen Location Shoots Darren Star Theater		2-5:50PM FTV 178 Production Lab Director's Pitches Crew Positions / Casting Design Room	2-4PM FTV 178 Production Lab FINAL SHOOT INFO SESSION Design Room	2:30PM-4:30PM Writing Workshop Melnitz 1441	
		3:30-4:30PM FTV 178 Production Lab Table Read Design Room			5-9PM FTV 179 Production Lab Directing the Actor SOUND STAGE 3		
	4:30-6:30PM Writer Workshop Melnitz 1441	7:30PM - 9:20PM FTV 104 Film Production Symposium	6-8PM Faculty & TA Meeting Melnitz 1441				
Week 4	25-Aug	26-Aug	27-Aug	28-Aug	29-Aug	30-Aug	31-Aug
		9:30-10:45AM Producer/2nd AD/UPM Meeting *Mandatory Melnitz 1441	9:30AM-12:20PM FTV 122D Film Editing Melnitz 2534	9:30AM-12:20PM FTV 122D Film Editing Melnitz 2534	9:30AM-12:20PM FTV 122E Digital Cinematography Sound Stage 3	9:30AM-12:30PM FTV 122E Cinematography Practice Shoots SS3 & TV1	
		12-4:50PM FTV 178 Production Lab Practice Shoots SS3	Submit Hand Props List by 1pm	1-2PM Hand Props Pick-Up Prop Storage TV3	2-5:50PM FTV 178 Production Lab Screen Practice Shoot SS3		
		5-6PM FTV 122D Offload Lab Lab for New Media	2PM-5PM FTV 122E Digital Cinematography Sound Stage 3	3-5PM FTV 122D Film Editing Open Lab Melnitz 2536		2:00 - 5:00PM Writer and Director Workshop Melnitz 1441	12-4PM Casting Melnitz 1441, TV3
	7:30-9:30PM FTV 122D Film Editing Lab Melnitz 2536	7:30PM - 9:20PM FTV 104 Film Production Symposium	Submit Online Props Request Form by 5PM				
Week 5	1-Sep	2-Sep	3-Sep	4-Sep	5-Sep	6-Sep	7-Sep
			9AM-1PM FTV 178 Production Lab VIA ZOOM				
	1PM-5PM Casting Melnitz 1441, TV3	LABOR DAY	2:30PM - 4PM Props Pick-Up Both Sections ALL HANDS ON DECK	FINAL SHOOTS	FINAL SHOOTS	Final Shoots	Final Shoots
			4PM-5PM Costume Shop Pickup				
		7:30PM - 9:20PM FTV 104 Film Production Symposium					
Week 6	8-Sep	9-Sep	10-Sep	11-Sep	12-Sep	13-Sep	14-Sep
	10AM-1PM Editor and Director Lab Melnitz 2536	10AM-12PM Screening Design Room Melnitz 2534	9-1PM FTV 178 Production Lab Assembly Cut Screening 1422 Darren Star Theater	9AM-12PM FTV 122D Editing Melnitz 2534	9:30AM-1:20PM FTV 178 Production Lab Melnitz 2568	8am Final Pro Res Files Due Melnitz 2457	
	2:30-6:30PM Post Production Teams Melnitz 2536	PROPS RETURN 1-3PM ALL HANDS ON DECK		1-4PM Open Edit Lab Melnitz 2536 Editing Class Projects Due	2:30PM-5:20PM FTV 122D Editing Design Room	12:30-1PM UCLA TFT Programs & Admissions Info Session Melnitz 2534	
		5-6:50PM FTV 122D Editing Lab Section 2: Melnitz 2536	7:30PM - 9:20PM FTV 104 Film Production Symposium	3pm Poster Design Deadline Email design to summer2@tft.ucla.edu	Working Dinner	7-10PM Final Project Screening, Closing Ceremony and Reception James Bridges Theater	
			7PM-9:50PM FTV 122E Digital Cinematography Sound Stage 3	6-9PM Group Project Editors Lab* Mandatory Test Export Melnitz 2536			