To submit a complete application, ALL of the documents and signatures below MUST be submitted to 103 East Melnitz Hall by 4:00 PM on Friday of the first week of classes in Fall and Spring Quarter. (Applications are not accepted during Winter and Summer Quarters):

To be considered for the FTVDM Minor an applicant must submit a complete application. All documents must be submitted in one package.

Steps for successful submission:

1. Application Checklist
2. Review and Submit a completed FTVDM Minor Course List.
3. Undergraduate Program Change Petition
   [http://www.registrar.ucla.edu/forms/programchange.pdf](http://www.registrar.ucla.edu/forms/programchange.pdf)
4. A copy of your UCLA Degree Progress Report (DPR) or Degree Audit Report (DAR.)
5. 1-2 page essay. Please discuss how film has influenced your life and what you hope to gain from completing the FTVDM minor at UCLA.
7. When submitting your application to TFT Student Services, SIGN and DATE the Minor Check-in Sheet.

**Please Note:** Students should check their “Petitions” on my.ucla.edu during the 6th week to see if they have been admitted to the minor.

I have read and understand the above information. I understand that it is my responsibility to finish all FTVDM requirements prior to graduation given the course availability and size of FTVDM courses. I am aware that exceptions to the FTVDM minor policies will be made only due to extenuating circumstance. Limited availability of courses, limited enrollment, pending graduation or negligence on the student’s part will not be considered extenuating circumstances. I understand that the FTVDM department reserves the right to limit the size of the program and I am not guaranteed admittance into the FTVDM minor.

Student Signature

Date

Revised 9/26/14