ABOUT THE PROGRAM

For current UCLA students, the Bachelor of Arts in Theater is a two year, upper division program for those who have completed two years of general college studies. The Department of Theater admits new students only once each year for the Fall Quarter.

Applicants must submit all required application materials to be considered for admission.

CHANGE OF MAJOR SUBMISSION: JANUARY 3 - 13, 2020

**Please do not contact the department to check on your application, as we cannot update you on your application status or materials.

CHANGE OF MAJOR APPLICANTS

By the time of entrance, applicants MUST:

- Have at least a 3.0 GPA.
- Enroll in Winter & Spring Quarters of the current academic year.
- Complete a minimum of 90 and not exceed a maximum of 135 quarter units of coursework.
- Completed, or have in progress, at least ONE UCLA Theater Course.
- Complete ONE of the following General Education Plans:
  - UCLA School of Theater, Film and Television GE Requirements.
  - Another UCLA Major GE Requirements.

Please complete all of the following steps:

Step 1: Change of Major Petition

- Complete the Undergraduate Program Change Petition.
  - MUST be submitted between JANUARY 3 - 13, 2020 along with your Supplemental Application Materials.
  - A hard copy of this form MUST be turned in to TFT Student Services, located in 103 East Melnitz Hall.
  - This form cannot be submitted digitally. We MUST receive a paper copy.
Step 2: Supplemental Application

- Complete the **Theater Change of Major Supplemental Application**.
  - MUST be submitted between **January 3 - 13, 2020**.
  - Complete Contact Information.
  - Indicate Area of Interest within Theater.
  - Select the GE Plan completed. For information on the TFT General Education Requirements, visit [http://www.tft.ucla.edu/ge](http://www.tft.ucla.edu/ge).
  - Academic Information:
    - Courses planned for spring and/or summer

- **Supplemental Materials.**
  
  All Supplemental Materials must be double-spaced, 12 point font, use 8½ by 11 page size, and not exceed the indicated page maximum. If you do not follow these guidelines, your application will not be considered.
  
  - Personal Essay.
    - A personal essay that describes your reasons for wanting to enter the Theater major.
  
  - Resume(s).
    - Please submit at least one of the following resumes:
      - Theater Experience (2 page max).
        - A listing of any courses, workshops, and practical experience in theater, film or television. Include a title and description of these activities, the name of the school or theater, and the appropriate dates.
      - Other Arts Experience (2 page max).
        - A listing of any relevant courses, workshops, awards, internships, and practical experience you have had in other fine arts such as dance, music, and art. Include a title and description of these activities, the name of the venue and the appropriate dates.

  - **Supplemental Area of Emphasis Materials:**
    - Required Materials differ based on the Area of Emphasis you have selected. Submit materials for only ONE area below.
      - **Acting**
        - No additional supplemental materials required.
        - For more information on the Acting Interview/Audition Day Requirements, [click here](#).
      - **Design/Production**
        - Design Approach (6 page max).
          - An Essay (2 page max) of your ORIGINAL design approach to any specific Early Modern production (i.e. Shakespeare, Spanish Golden Age, Ming or Qing Dynasties, etc.)
          - Optional Supporting Images (2-4 page max) of your interpretation of your potential design approach.
• Portfolio (12 page max).
  ▪ An organized, visual representation of your technical skills, artistic abilities, experience, strengths and potential in the area of Design/Production.
  ▪ For more details on the Design/Production Portfolio Requirements, click here.
  ▪ For more information on the Design/Production Interview/Audition Day Requirements, click here.
• Integrated Studies
  ▪ Portfolio of Creative and/or Scholarly Work (5-15 page max).
    ▪ Include an additional Cover Page with a list of contents.
    ▪ A portfolio including AT LEAST TWO of the following areas:
      ▪ Original scholarly or analytic writing.
      ▪ Original creative writing (if using an excerpt of a larger piece, include a short synopsis/context for the complete work).
      ▪ Sample(s) of original visual work, design, drawing, photography, etc.
    ▪ The total of all submitted portfolio work combined cannot exceed the 15 page maximum. No preference is given to one type of portfolio work over another.
  ▪ For more information on the Integrated Studies Interview/Audition Day Requirements, click here.
• Musical Theater
  ▪ No additional supplemental materials required.
  ▪ For more information on the Musical Theater Interview/Audition Day Requirements, click here.
  ▪ Submit Letter(s) of Recommendation. (Optional)
    ▪ From faculty members, TAs, or staff members that you’ve worked with from the UCLA Department of Theater.
    ▪ If you have not worked with UCLA Theater faculty, TAs, or staff - you do not need to submit letters of recommendation.
  ▪ Submit Academic Records.
    ▪ Submit an UNOFFICIAL copy of UCLA TRANSCRIPT.
    ▪ Indicate your Current Cumulative GPA.

**Step 3: Interview/Audition**

- An IN-PERSON Interview/Audition is required for all Theater applicants.
  - You will be contacted in regards to your Interview/Audition appointment after the application deadline.
  - WE DO NOT ALLOW SKYPE INTERVIEW/AUDITIONS.
- Visit the Interview/Audition Tour Website:
  - FOR INFORMATION ON SPECIFIC INTERVIEW/AUDITION DAY REQUIREMENTS.
  - (Please note: There is NO Online Application or Interview/Audition Fee for Change of Major Applicants.)
- For Interview/Audition questions, contact audition@tft.ucla.edu or (310) 206-4418.
CHANGE OF MAJOR SUBMISSION: JANUARY 3 -13, 2020

Visit the FAQ page for additional application questions or contact 310-206-8441 or theaterundergrad@ttf.ucla.edu.

For Interview/Audition questions, contact audition@ttf.ucla.edu or 310-206-4418.

Privacy Notice:
1. The principal purpose for requesting the enclosed information is to consider your application for admission to the UCLA Department of Theater.
2. This information is solicited in accordance with University policy, adopted pursuant to Article IX, Section 9 of the California Constitution.
3. Failure to furnish each item of information will delay or may prevent completion of the purpose for which this questionnaire is intended.
4. Information furnished in this questionnaire may be used by various University departments and may be transmitted to State and Federal government agencies if required by law.
5. This questionnaire is maintained by the Student Services Office for the UCLA School of Theater, Film and Television.
This Theater Undergraduate Supplemental Application must be completed in addition to the Undergraduate Program Change Petition. This form MUST be submitted along with all other Supplemental Materials. Materials will not be accepted digitally.

CONTACT INFORMATION
Please complete all contact information.

NAME _____________________________ _____________________________ ____________
Last (Family) First (Given) M.I.

ADDRESS ________________________________________________________________
Street Address

_________________________________ _______ __________
City State Zip Country

EMAIL ______________________________ PHONE ______________________________

AREA OF INTEREST WITHIN THEATER
Please indicate your Area of Emphasis. Be aware, this choice will affect required supplemental materials and Interview/Audition Requirements.

Select one:
☐ Acting
☐ Design/Production
☐ Integrated Studies
☐ Musical Theater

GENERAL EDUCATION PLAN
Change of Major Applicants must achieve junior standing and complete their General Education (GE) requirements prior to entry. (NOTE: Only the GE plans listed below will be accepted.)

Indicate your General Education Plan:
☐ UCLA School of Theater, Film, and Television GE Plan
☐ UCLA GE Plan for your CURRENT Major

SUPPLEMENTAL MATERIALS
Submit paper copies of the following documents.

☐ Personal Essay
☐ Unofficial UCLA Transcript
☐ Area of Emphasis Materials (If applicable)
☐ Resume 1
☐ Resume 2 (Optional)
☐ Letter(s) of Recommendation (Optional)

CUMULATIVE GPA

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REVISED 10/2019
ACADEMIC INFORMATION

Future Coursework
List all courses planned for spring and summer of 2020:

<table>
<thead>
<tr>
<th>School Name</th>
<th>Course #</th>
<th>Subject and/or Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Example: UCLA</td>
<td>10B</td>
<td>Writing 2</td>
<td>4.0</td>
</tr>
</tbody>
</table>


CHANGE OF MAJOR SUBMISSION: JANUARY 3 - 13, 2020

ADDRESS:
Please submit all applicable materials to:
Undergraduate Theater Admissions
UCLA Department of Theater
103 East Melnitz Hall, Box 951622
Los Angeles, CA 90095-1622

Review all categories before submitting your supplemental application.
If you have any additional questions, call 310-206-8441, or email theaterundergrad@tft.ucla.edu.
For Interview/Audition questions, contact audition@tft.ucla.edu or 310-206-4418.

**Please do not contact the department to check on your application, as we cannot update you on your application status or materials.